



ADDITIONAL COSTS – EVENTS

Note: All these prices EXCLUDE VAT unless otherwise stated

Audio-Visual (Hire In)

Screen	£35.00
Projector	£65.00
Laptop	£65.00

Easel, flip chart paper and flip chart pens £15.00

Photocopying / Printing

B/W single	10p per sheet
B/W double	15p per sheet
Colour single	25p per sheet
Colour Double	40p per sheet

Instruments

Electric piano	£20 per day
Upright piano	£20 per day
Drum kit	£30 per day

Full list with specifications available on request

Specialised furniture

Enquire for catering tables and linens to be hired in.

Box Office & Ticketing

We are able to provide ticketing services and box office staff during our operational hours. This comes with full reporting of sales in a controlled and GDPR compliant set up to allow you to track your event status. **There is a £2.00 service fee per ticket which can be absorbed by the client or the customer depending on the arrangement.**

Staffing *

Receptionist	£10 per hour
Front of House	£10 per hour
Operations	£15 per hour
Technician	£15 per hour

***Staffing costs apply in some cases , depending on whether the date and time of your event requires the venue to open outside our usual operational hours.. Please just speak to us and we'll let you know. No VAT is added to any staffing costs.**